



**BANK OF AZAD JAMMU & KASHMIR**  
**ESTABLISHMENT SECTION, HRM DIVISION**  
**HEAD OFFICE MUZAFFARABAD**

BAJK/NO/HRMD/EST/2021/ 2033

May 07, 2021

M/s. Synergy Advertising Pvt. Ltd.,  
Plaza F-6, 2<sup>nd</sup> & 3<sup>rd</sup> Floor,  
F - 10 Markaz,  
Islamabad  
051-2215912-4

**Work Order for Designing and Printing of Annual Report of BAJK**

Dear Sir

This is with reference to the tender submitted by you for captioned work. Based on these, we are pleased to award you "Designing and Printing of Annual Report" work at total cost of Rs. 909,800/- with all items mentioned in Tender Documents, inclusive of taxes and duties applicable in AJK/Pakistan with all terms and conditions:

S. No.	Item Name	Qty	Total (Including All Taxes)
1	<b><u>Designing/Creative</u></b> Title page (Front/Back), Inner Pages, Separators, Inner Pages- Text Composition, Pictures treatment and adjustment, Graphs and table design, & Content Writing.	1	200,000/-
2	<b><u>Printing Description</u></b> Pages 135 approx., Title: 4 color 310 gm Art Card, Size 21 cm x 29.7 cm, Logo UV coated on front & back, Inside: 4 color 128 gm Mat Paper, size 21 cm x 29.7 cm, Envelop: 1 color 90 gm paper.	1000	580,000/-
	<b>TOTAL</b>		780,000/-
	<b>GST</b>		124,800/-
	<b>Shipment Charges</b>		5,000/-
	<b>TOTAL AMOUNT</b>		909,800/-

**Penalty:**

In case of failure of completion of work within given time, a penalty @ Rs. 3,000 for each day of delay will be imposed.

**Mode of Payment:**

95% of the total amount for the supply of items will be released within 15 days of invoice submission by the vendor and 5% of the total amount will be retained as Performance Security.

Please sign and return the duplicate of this work order in acceptance of above terms and conditions and rates.

  
Manager Establishment

Accepted By

M/s. Synergy Advertising Pvt. Ltd. Islamabad

Head Office: Bank Square, Chattar Domel, Muzaffarabad, Azad Kashmir. Tel:05822-921361-2, Fax:05822-921983

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